

**Enrolled Minutes of the Thirty-Third Regular Meeting
For the Twenty-Sixth Highland Town Council
Monday, April 27, 2009**

Study Session. The Twenty Sixth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, April 27, 2009 at 6:30 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Mark Herak, Brian Novak, Konnie Kuiper and Dan Vassar were present. Councilor Bernie Zemen was absent, observing his wedding anniversary. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

General Substance of Matters Discussed.

1. The Town Council discussed the imminent agenda of the imminent meeting.

The study session ended at 6:55 O'clock p.m.

Regular Meeting. The Twenty Sixth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, April 27, 2009 at 7:00 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Council President Dan Vassar, presided and the Town Clerk-Treasurer was present to memorialize the proceedings.

The session was opened with Councilor Mark A. Herak leading the pledge of allegiance to the United States Flag and offering a prayer.

Roll Call: Present on roll call were Council Members Mark Herak, Dan Vassar Brian Novak, and Konnie Kuiper. Councilor Bernie Zemen was absent owing to his wedding anniversary. The Town Clerk-Treasurer Michael Griffin was present. A quorum was attained.

Additional Officials Present: Rhett L. Tauber, Town Council Attorney; John M. Bach, Public Works Director; Peter T. Hojnicky, Metropolitan Police Chief; William R. Timmer, CFOD, Fire Chief; Kenneth J. Mika, Building Commissioner; Cecile Petro, Redevelopment Director and Alex M. Brown, CPRP, Parks and Recreation Superintendent were present.

Mark Roorda of the Town Board of Metropolitan Police Commissioners; Lisa Gauthier of the Community Events Commission; and Ed Dabrowski of the Park and Recreation Board were also present.

Mr. Milan Grozdanich, Executive Director of the Lake County Community Development Department was also present.

Minutes of the Previous Session

The minutes of the regular meeting of 13 April 2009 were approved by general consent.

Special Orders

1. **Public Hearing:** Proposed Additional Appropriations in Excess of the 2009 Budgets in the Information and Communication Technology Fund in the amount of \$6,500.00.

- (a) Attorney verification of Proofs of Publication: The TIMES 16 April 2009. The Town Attorney verified that the proofs of publication were in compliance with IC 5-3-1.
- (b) **Public Hearing.** The Town Council President called the hearing to order. There were no comments, written or spoken. The hearing was closed.
- (c) Action on **Appropriation Enactment No. 2009-22:** An Enactment Appropriating Additional Moneys in Excess of the 2009 Budget in the **Information and Communication Technology Fund** in the amount of **\$6,500.00**.

Councilor Herak introduced and moved the consideration of Enactment No. 2009-22 at the same meeting of introduction. Councilor Novak seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment could be considered.

Councilor Herak moved the passage and adoption of Enactment No. 2009-22 at the same meeting of introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment was adopted.

**TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT NO. 2009-22**

AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGET FOR THE INFORMATION AND COMMUNICATIONS TECHNOLOGY FUND, PURSUANT TO I.C. 6-1.1-18, I.C. 36-5-3-5, ET SEQ.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Information and Communications Technology Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the funds herein named and for the purposes herein specified, subject to the laws governing the same:

INFORMATION AND COMMUNICATIONS TECHNOLOGY FUND:

Acct. No. 3XX.XX Service Agreements:	<u>\$ 6,500.00</u>
<i>Total Series:</i>	\$ 6,500.00
Total for Fund:	<u>\$ 6,500.00</u>

Section 2. That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

Section 3. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 27th Day of April 2009. Consideration on the same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 27th Day of April 2009, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Dan Vassar, President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

2. **Public Hearing:** Public Comments for Proposed Uses of Community Development Block Grant Allocation for Fiscal Year 2009, approximately set for \$113,350.00.
 - (a) Verification of the Proofs of Publication. TIMES: 10th April 2009. The Town Attorney verified that the proofs of publication were in compliance with IC 5-3-1.
 - (b) Public Hearing and Comment. The Town Council President called the public hearing to order. The following comments were received:
 1. Ken Carroll, identifying himself as her son in law, introduced Ms. Helen Alexander, 8716 Highland Avenue, Highland, who was also present. Mr. Carroll speaking on behalf of Ms. Alexander, requested that the CDBG proceeds be applied to cost of making general improvements to the 8700 block of highland Avenue, which lay between Ridge Road and Highway Avenue. Mr. Carroll characterized Highland Avenue as having many potholes and being in need of repair.

There were no further comments. The Town Council President closed the hearing.

With leave from the Town Council, Mr. Milan Grozdanich, Executive Director of the Lake County Community Development Department offered a brief overview of the Community Development Block Grant program.

- (c) **Resolution No. 2009-21:** A Resolution Authorizing and Directing the Town Council President of the Town of Highland to Submit a project Proposal for Urban County Community Development Block Grant Fund for Federal Fiscal Year 2009.

Councilor Herak moved the passage and adoption of Resolution No. 2009-21. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The resolution was adopted.

TOWN of HIGHLAND
TOWN COUNCIL RESOLUTION NO. 2009-21

A RESOLUTION AUTHORIZING and DIRECTING the TOWN COUNCIL PRESIDENT of the TOWN OF HIGHLAND TO SUBMIT A PROJECT PROPOSAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS for FEDERAL FISCAL YEAR 2009

Whereas, Under the provisions of Title I of the Housing and Community Development Act of 1974, as amended to date, Lake County, Indiana, is authorized to provide financial assistance to units of general local government for undertaking and carrying out community development activities; and,

Whereas, It is provided in such act that the unit of general local government shall provided a satisfactory assurance prior to submission of its application, that it has held one public hearing to obtain the views of citizens on community development needs; and,

Whereas, It is desirable and in the public interest that Highland, Indiana, hereinafter called "Town", undertake and carry out community development activities; and,

Whereas, The Town is proposing a project for assistance, under the Housing and Community Development Act of 1974, as amended to date, and proposes to undertake and make available a total project cost of \$113,350.00; and,

Whereas, The Town has held one formal public hearing on the proposed program and has made available to the general public, through the mass media and other sources, information concerning the program; and,

Whereas, The Town has general knowledge of the proposed uses of such funds and is cognizant of the conditions that are imposed in the undertaking and carrying out of community development activities and undertaking with federal financial assistance under Title I, including those prohibiting discrimination because of race, color, creed, sex, or national origin;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Highland, Lake County, Indiana:

Section 1. That the President of the Highland Town Council is hereby authorized to file a Project Proposal for Funds under Title I of the Housing and Community Development Act of 1974, as amended to date, with Lake County, Indiana and provide all information and assurances as may be necessary under the Act;

Section 2. That the Affirmative Action Program associated with this application is hereby approved and the Town Council President is authorized to execute by his signature such documents as may be necessary to support and implement this application;

PASSED AND ADOPTED by the Town Council of the Town of Highland, Lake County, Indiana, this 27th Day of April 2009. Having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Dan Vassar, President

Attest:

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer

Exhibits attached

Section 3 Understanding

The U.S. Department of Housing and Urban Development (HUD) issued regulations that provide the directive to creative job opportunities for low-income persons when HUD funds are expended on a construction project. These regulations are known as Section 3 policy. The purpose of the Section 3 policy is to ensure that the employment and other economic opportunities generated by Federal financial assistance for housing and community development programs shall, to the greatest extent feasible, be directed toward low and very low-income persons.

Section 3 covered projects are construction, reconstruction, conversion, or rehabilitation of housing, including reduction and abatement of lead based paint hazards, or other public construction which includes building and improvements assisted with HUD housing and community development assistance. Section 3 covered contracts do not include contracts for purchase of supplies and materials. However, whenever a contract for materials includes the installation of the materials, the contract constitutes a Section 3 covered event.

Fund recipients and contractors must show compliance with the numerical goals set forth by the regulations. The numerical goals for new hires apply only to the number of new hires generated because of the financial assistance for the HUD programs. The numerical goals are not absolute numerical requirements. They are goals that each recipient and contractor should try to reach. The goals, if not met, do not trigger sanctions against the recipient or contractor. However, if challenged on the issue of compliance with Section 3, the recipient or contractor should be ready to demonstrate that they tried to reach these goals. The goals are as follows:

30% of all covered new hires for the year FY 2009.

In addition, recipients and contractors are required to show compliance with the goal that at least 10% of any building trade activity, which is subcontracted, and 3% of non-building trade activity (construction management, etc.) is awarded to eligible Section 3 business concerns.

Further information regarding these requirements may be found in the Federal Regulations at 24 CFR 135 and the Lake County Section 3 Plan.

I certify that I have read the information above and understand the Section 3. requirements and numerical goals.

Name: _____
Dan Vassar

Title: Town Council President

Date: 27 April 2009

**AFFIRMATIVE ACTION PROGRAM
IMPLEMENTING SECTION 3 OF THE
HOUSING AND URBAN DEVELOPMENT ACT OF 1968**

SPECIFIC AFFIRMATIVE ACTION STEPS

TOWN OF HIGHLAND agrees to implement the following specific affirmative action steps directed at increasing the utilization of lower income residents and project area businesses.

- A. To ascertain from the HUD Area Office Director the exact boundaries of the Section 3 covered project area and where advantageous, seek the assistance of the local officials of the department in preparing and implementing the affirmative action plan.
- B. To attempt to recruit from the appropriate areas the necessary number of lower income residents through: local advertising media, signs placed at the proposed site for the project, and community organizations and public or private institutions operating within or serving the project area such as Service Employment and Redevelopment (SER), Opportunities Industrialization Center (OIC), Urban League, Concentrated Employment Program, Hometown Plan or the U.S. Employment Service.
- C. To maintain a list of all lower income area residents who have applied either on their own or on referral from any source and to employ such persons, if otherwise eligible and if a vacancy exists.
- D. To insert this affirmative action plan in all bid documents, and to require all bidders to submit a Section 3 affirmative action plan including utilization goals and the specific steps planned to accomplish the goals.
- E. To insure that contracts which are typically let on a negotiated rather than a bid basis in areas other than Section 3 covered project area, are also let on a negotiated basis, wherever feasible when let in a Section 3 covered project area.
- F. To formally contact unions, subcontractors and trade associations, to secure their cooperation for this program.
- G. To insure that all appropriate project are business concerns are notified of pending contractual opportunities.
- H. To maintain records including copies of correspondence, memoranda, etc., which document that all of the above affirmative action steps have been taken.
- I. To appoint or recruit an executive official of the company or agency as Equal Opportunity Officer to coordinate the implementation of this Section 3 affirmative action plan.

Signature
Town Council President

Unfinished Business and General Orders:

1. **Works Board Order No. 2009-11:** An Order Authorizing, Approving and Ratifying the Payment of Elective Honoraria or Stipend to the First Church of Christ in Recognition and in Goodwill for their Support and the Use its Fellowship Hall for the American Girl Doll Tea Party Special Event.

Councilor Herak moved the passage and adoption of Works Board Order No. 2009-11. Councilor Novak seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

THE TOWN of HIGHLAND
WORKS BOARD ORDER NO. 2009-11

AN ORDER AUTHORIZING, APPROVING AND RATIFYING THE PAYMENT OF ELECTIVE HONORARIA OR STIPEND to the FIRST CHURCH OF CHRIST in Recognition and in Goodwill for their SUPPORT AND THE USE ITS FELLOWSHIP HALL FOR THE AMERICAN GIRL DOLL TEA PARTY SPECIAL EVENT.

Whereas, The Town Council for the Town of Highland is the Legislative and Fiscal Body of the Municipality as well as the works board pursuant to IC 36-1-2 et seq.,

Whereas, The Highland Community Events Commission, has organized and implemented a special event, the American Girl Doll Tea Party, to be conducted on May 17, 2009;

Whereas, The Highland Community Events Commission did engage the use of the fellowship hall of the First Christian Church, 2420 Lincoln Street, Highland as the venue for the American Girl Doll Tea Party;

Whereas, The Highland Community Events Commission has informed the Town Council that is the First Christian Church has offered to provide the hall free of charge but desires a refundable deposit in the amount of fifty dollars (\$50);

Whereas, The Highland Community Events Commission has informed the Town Council that it desires, recommends and requests making the deposit serve as a payment of an honorarium or stipend instead of the refundable deposit, as an elective gesture of goodwill, promoting the interests of the municipality;

Whereas, The Highland Community Events Commission has further recommended, requested and identified appropriations in the Special Events Non Reverting Fund be authorized to support the payment of this honorarium or stipend;

Whereas, Under its authority of IC 36-1-3, The Town passed and adopted Section §33.03 of the Highland Municipal Code which provides in pertinent part that the Town Council is authorized to budget and appropriate funds from the general fund of the town to pay the expenses incurred in promoting the best interests of the town and that such expenses may include, but not necessarily be limited to those incurred in developing relations with other units of government or any other expenses of civic or governmental nature deemed by the Town Council to be in the interests of the Town; and

Whereas, The Town Council has reviewed the matter, and now desires to make findings and determinations related to this recommendation and request and to favor the recommendation and request of the Community Events Commission,

Now Therefore Be it hereby Ordered by the Town Council of the Town of Highland, Lake County, Indiana;

Section 1 That the First Christian Church, 2420 Lincoln Street, Highland be paid an elective honorarium, in appreciation and recognition of their participation support of the *American Doll Tea Party Special Event*, to be conducted on May 17, 2009, in the amount of Fifty Dollars (\$50);

Section 2. That the Town Council hereby finds and determines that the forgoing activity and item of expense is a lawful and proper expense incurred in promoting the best interests of the Town as set forth in Section §33.03 of the Highland Municipal Code which reads as follows:

§ 33.03 AUTHORITY OF TOWN COUNCIL TO REIMBURSE TOWN OFFICIALS FOR CERTAIN EXPENSES.

The Town Council is hereby authorized to budget and appropriate funds from the general fund of the town to pay the expenses of, and to reimburse, town officials for expenses incurred in promoting the best interests of the town. Such expenses may include, but not necessarily be limited to meals, decorations, memorabilia, awards, expenses incurred in interviewing job applicants, expenses incurred in promoting industrial, commercial, and residential development, expenses incurred in developing relations with other units of government, and any other expenses of civic or governmental nature deemed by the Town Council to be in the interests of the town.

Section 3. That the Town Council further finds and determines that the activities and expenses as described herein, while not paid from the Corporation General Fund, are uses and expenditures consistent with the purposes of the **Special Events Non Reverting Fund, when proper appropriations are accordingly approved;**

Section 4. That the Clerk-Treasurer is hereby authorized and instructed to prepare an accounts payable voucher against the appropriate fund and account for the benefit of the First Christian Church, 2420 Lincoln Street, Highland in appreciation and recognition of their participation and support of the American Doll Tea Party Special Event, depicting the expense as an **Honorarium**, in the amount herein named, and to take such other measures to carry-out the purposes and objects of this order.

Section 5. That any actions taken by public officers in advance and in anticipation of the passage and adoption of this order, are hereby ratified, all pursuant to IC 36-1-4-16

Be it so Ordered.

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 27th day of April 2009 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Dan Vassar, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

2. **Works Board Order No. 2009-12:** An Order Approving and Authorizing the Metropolitan Police Chief to Enter into a Purchase Agreement with Mobile TEK Consulting for Three (3) Panasonic CF30 Tough book Laptops and five year added warranty protection, pursuant to IC 5-22 and §31.18(C) of the Municipal Code and IC 36-1-4-16 of the Indiana Code.

Councilor Novak moved the passage and adoption of Works Board Order No. 2009-12. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

Town of Highland
Board of Works
Order of the Works Board 2009-12

AN ORDER APPROVING AND AUTHORIZING THE METROPOLITAN POLICE CHIEF TO ENTER INTO A PURCHASE AGREEMENT WITH MOBILE TEK CONSULTING FOR THREE (3) PANASONIC CF30 TOUGH BOOK LAPTOPS AND FIVE YEAR ADDED WARRANTY PROTECTION, PURSUANT TO IC 5-22 AND §31.18(C) OF THE MUNICIPAL CODE.

Whereas, The Town of Highland Metropolitan Police Department, as part of its public duties, has responsibility for patrol, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carryout the functions of the department; and

Whereas, The Metropolitan Police Chief has determined a need to replace certain equipment and supplies and has further determined that since the unit price will likely be below \$25,000.00, no quotes from vendors will be sought, but instead a purchase of three (3) Panasonic CF30 tough book Laptop computers, along with an associated enhanced warranty protection plan will be made in open market, pursuant to Section § 31.20 (G) (2) of the Highland Municipal Code;

Whereas, The Metropolitan Police Chief has identified Mobile TEK Consulting, LLC, to be a desirable source vendor for the purchase of three (3) Panasonic CF30 tough book Laptop computers, along with an associated enhanced warranty protection plan, at a unit price of \$3,599.00 for each laptop and a unit price of \$804 for each extended warranty plan, pursuant to Section § 31.20 (G) (2) of the Highland Municipal Code;

Whereas, The contract price for the purchase of the foregoing is in excess of \$10,000 and, pursuant to §31.18(C) as well as §31.19(B)(1)(b) of the Highland Municipal Code, requires the express approval of the purchasing agency; and

Whereas, The Town Council as the Works Board of the Municipality, pursuant to §31.17(A)(2) of the Highland Municipal Code serves as purchasing agency for the Metropolitan Police Department; and

Whereas, The Metropolitan Police Chief, pursuant to §31.19(D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department; and

Whereas, The purchase payments will be supported by a duly approved appropriation in the **Municipal Cumulative Capital Development Fund**; and

Whereas, The Town Council now desires to approve and authorize the Metropolitan Police Chief to enter into a lease purchase agreement pursuant to the terms stated herein,

Now Therefore Be it Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

Section 1 That the Works Board hereby finds and determines that the purchase as an individual purchase represents a duly executed **small purchase** pursuant to IC 5-22 and §31.20(G) (2) of the Highland Municipal Code;

Section 2. That the Metropolitan Police Chief is hereby directed and authorized to purchase three (3) Panasonic CF30 tough book Laptop computers, along with an associated enhanced warranty protection plan, at a unit price of \$3,599.00 for each laptop and a unit price of \$804 for each extended warranty plan;

Section 3. That the Metropolitan Police Chief is authorized and directed to execute the lease purchase agreement and any additional documents in order to implement this lease purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-4-14;

Section 4. That any actions related to the purchase of the computers and extended warranties as herein described that may have taken place before the passage and adoption of this order be further affirmed, ratified and authorized, pursuant to IC 36-1-4-16, which provides that a unit may ratify any action of the unit or its officers or employees if that action could have been approved in advance provided that such ratification of an action must be made by the same procedure that would have been required for approval of the action in advance.

Be it So Ordered.

DULY, PASSED, ADOPTED and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 27th day of April 2009 having passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Dan Vassar, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

3. Cancellation of Regular Meeting of May 25, 2009 owing to Memorial Day, pursuant to Section § 30.27 (c). Councilor Kuiper moved that the regular meeting of May 25, 2009 be cancelled and not rescheduled. Councilor Novak seconded. Upon roll call vote, there were four affirmatives and no negatives. The motion passed. The meeting was cancelled.

Comments from the Town Council (Good of the Order)

- **Councilor Bernie Zemen:** • *Redevelopment Commission Liaison • Plan Commission member Chamber of Commerce Co-Liaison • Lake County Solid Waste Management District Board of Directors • President's designee to Selection Centennial Commission.*

Councilor Zemen was absent.

- **Councilor Mark Herak:** *Advisory Board of Zoning Appeals Liaison • Board of Waterworks Directors Liaison • Community Events Commission, Liaison.*

Councilor Herak acknowledged the death of Irene Ketchum, who served as Highland's fifth Clerk-Treasurer, and offered sympathy to the family and friends.

Councilor Herak, and the Building Commissioner engaged in a colloquy involving dandelions in several residential yards and if there was any ordinance to support special enforcement for their removal.

- **Councilor Brian Novak:** *Town Board of Metropolitan Police Commissioners, Liaison • Traffic Safety Commission Member.*

Councilor Novak noted the recent resignation of Police Officer Kelly Hayes from the Metropolitan Police Department owing to health concerns.

Councilor Novak also note that applications were being received by the Metropolitan Police Department for possible appointment as a police officer, concluding on May 11.

- **Councilor Konnie Kuiper:** *Fire Department Liaison • Park and Recreation Board, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper invited Chief Peter Hojnicky to recount a recent police action that stopped a home burglary in progress in Highland, and produced arrests.

- **Councilor Dan Vassar:** *Town Executive • Police Pension Board of Trustees Chair • Budget Committee Chair • Board of Sanitary Commissioners.*

Council President Vassar reported that the Sanitary District had ordered flow meters that would be placed in particular problem areas to assist with gathering further data about inflow and infiltration in the sanitary sewer system.

The Council President also reported that four members of the Town Council conducted a site inspection of local roads and streets to inform their discretion in assisting with developing the road and street paving list for 2009.

The Town Council President also acknowledged and thanked the Parks and Recreation Department for its assistance with the recent opening day for Highland Little League and Boys Baseball.

Comments from the Public for Matters not on the Agenda

There were no public comments.

Payment of Accounts Payable Vouchers. There being no business from the public, Councilor Novak moved to allow the accounts payable vouchers as filed on the pending pay docket, covering the period April 14, 2009 through to April 27, 2009. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers were allowed and the clerk-treasurer was authorized to make payment.

General Fund, \$288,035.52; Motor Vehicle Highway and Street (MVH) Fund, \$36,702.07; Local Road and Street (LR&S) Fund, \$860.00; Law Enforcement Continuing Education, Training and Supply Fund, \$396.96; Forfeited and Seized Assets Fund, \$142.90; Information and Communications Technology Fund, \$11,533.42; Solid Waste Grant Fund, \$4,396.22; Civil Donation Fund, \$13.84; Special Events Non Reverting Fund, \$300.00; Police Pension Fund, \$58,252.55; Safe Neighborhood Grant Fund, \$1,615.38; Total: \$402,248.86.

Adjournment. Councilor Kuiper moved that the meeting be adjourned. Councilor Novak seconded. Upon a vote *viva voce*, the motion passed. The regular meeting of the Town Council of Monday, April 27, 2009 was adjourned at 7:31 O'clock p.m. No study session followed.

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer